

SEQ CHAPTER \h \r 1 THIS DOCUMENT IS TO SET FORTH THE GUIDELINES
FOR CURRENT AND FUTURE ELECTED MEMBERS OF THE BOARD OF
DIRECTORS.

APPROVED BY BOARD OF DIRECTORS

APRIL 16, 2007

VILLAGE OF WESTLAKES HOMEOWNERS ASSOCIATION
McALLEN, TEXAS

CODE OF ETHICS

FOR BOARD MEMBERS

The Board of Directors will use its best efforts at all times to make decisions that are consistent with high principles, and to protect and enhance the safety and property value of the owners.

Board Members shall not accept any gifts of any type from any owner, resident, contractor, or supplier, having pending issues before the Board.

The Association will make no contributions or favors to any political parties, political candidates, or other outside organizations.

Confidentiality of other Board members' personal lives, all residents' personal lives, as well as employees' personal lives, will be protected by the Board officers and committee members.

No Board member will interfere with the duties of any contractor or employee, unless that Board Member, with approval by the Board, is tasked with the supervision of said contractors or employees.

No Board member will harass, threaten, or attempt through any means to control or instill fear in any employees, or any owner/resident.

No promise of anything not approved by the Board as a whole can be made to any owner, resident, contractor, subcontractor, supplier, or organization.

No drugs or alcohol will be used immediately prior to or during Association Board Meetings.

Language at Board meetings will be kept professional. Person attacks against owners, residents, officers, directors, employees are prohibited.

Any Board member under investigation for a felony will request a

leave of absence from the Board of Directors during the investigation and trial period.

Language at Board meetings will be kept professional. Personal attacks against owners, residents, officers, directors, employees are prohibited.

It is understood that differences of opinion will exist. They must be expressed in a clear, polite, and business-like fashion. Confidentiality of other Board Members' opinions will be respected.

Proper parliamentary procedures should be followed in order to have dissenting positions stated clearly within the official records, and Bylaws of the Association.

A individual Board Member may not knowingly misrepresent any facts to anyone involved in anything with the community or perform any act which would benefit himself/herself in any way.

No Board member serving the community may use his/her position to enhance his/her social status, or financial status through the use of certain contractors or suppliers. Any potential conflict of interest must be immediately disclosed.

Each new Board member will be given a copy of this Code of Ethics and Rules of Conduct for Board Members and will be asked to acknowledge that they have received and have read it and agree to abide by it.

Violations of the Code of Ethics and Rules of Conduct may result in the remaining Board members requesting the resignation of the violator.

Approved by Board of Directors
April 16, 2007

THE VILLAGE OF WESTLAKES HOMEOWNERS ASSOCIATION

CODE OF CONDUCT

FOR OPEN AND CLOSED MEETINGS AND COMMITTEE MEETINGS

All attendees, participants and members of committees and the Board of Directors at all meetings of the Association must act respectfully *to all others attending such meetings and conform to accepted rules of civility in language, tone of voice and treatment of others. Members wishing to speak shall be recognized by the President and allowed to represent their point of view without interruption.*

Patience shall be exercised when anyone has the floor and that person shall be allowed reasonable time to finish his or her thought before moving onto the next party.

Residents should not interfere with duties of contractors or employees of the Village of Westlakes in their normal course of duties. They should report any complaints to the appropriate Committee Chair or Board Member.

*Thank you for your consideration of this policy
of common courtesy.*

Board of Directors - 2007

Village of Westlakes