

Village of Westlakes
Board Agenda (open to members)
November 14, 2017

7:00 PM

I. Call to order

7:04 PM call to order

II. Roll call

All officers were present for meeting, quorum was established.

Diego Torres- President (present)

William Duck- Vice-President (present)

Jim Hall- Treasurer- (present)

Michelle Quiroz- Secretary (present)

Charles Hvass- Parliamentarian (present)

III. Pledge of Allegiance

Diego led the congregation in reciting the Pledge of Allegiance.

IV. Approval of September 19th, 2017 Minutes

Michelle Quiroz sent out September 19th, 2017 via e-mail to the board and community for review. Chuck made motion to approve meeting minutes as presented, Bill Duck second the motion, and the board unanimously approved meeting minutes for September 19th, 2017.

V. Treasurer's Report

a) November Treasurer's report

Jim Hall reported November's actuals came in at \$2,600 over budget due to cameras in pool and new TV in clubhouse. All other expenses were in check. December will incur additional expenses from insurance but not major expenditures to be concerned about. Over the next 2 months the board will be paying past due invoices from landscaping invoices that were not invoiced through the fiscal 2017 year.

A resident suggested to use the reserve funds when major issues arise. Jim made recommendation when it comes time to move money from reserve, the board will follow the notice to residents according to the bylaws.

VI. Committee Reports

a) Architectural Control

No report

b) Clubhouse Maintenance

Door in clubhouse may need replacement it is closing quickly and may pose a risk. Will need to change the clocks due to saving light savings time

c) Clubhouse Rentals

Margie Duck reported the following rental schedule. No booking for November, 3 in December, 2 in January and 2 in February. Michelle Quiroz will be volunteering to drive clubhouse rentals starting in 2018.

d) Compliance

The board was presented with further complaints on Carnation courts, due to garbage cans and other infractions. Committee will gather next week and address non-owner compliance issues. Residents were notified about picking up after their dogs.

e) Grounds

Ponds were drained but due to recent rain, the ponds are still in the process of draining. Once the lakes get down low enough, the fountains will be cleaned as well as check that drainage is working properly.

f) Ladies' Lunch

No report.

g) Social

Thanksgiving event 2PM for the village. Tree setup Sunday at 3 PM. Christmas is Saturday December 16th, 6 PM happy hour 7 pm dinner.

h) Golf

Tuesday, Wednesday, and Friday at 10 am. Lots of activities scheduled, updated will be e-mailed and posted in the community events board.

i) Pool

No report. Will need volunteer to steer the committee in 2018.

j) Communications

No report.

VII. Open Issues

a) Clubhouse energy efficiency enhancement proposal status

Committee recommends double pane windows at \$7,000 and cellular window shades \$1,200. Board will review.

b) Board nominating committee update

Nominating committee has received 2 nominations.

Gregg requested a floor nomination for Jim Hall, Jim Hall accepted nomination. Michelle Quiroz reported two other nomination forms had been submitted for 2018 candidacy, a fourth floor nomination for Rene Saucedo was submitted prior to the closure of floor nominations for 2018 VWL board.

c) Compliance, Carnation court parking issues

Chuck Hvass reported letters were sent to non-compliant residents due to parking issues and garbage can storage

VIII. New Business

a) 2018 Budget proposal

Jim Hall presented budget. Chuck made motion, Jim 2nd motion. Board approved 2018 3-2 vote.

b) Fertilizer contract

Residents discussed options for fertilizer contractor. Board made motion to approve Diamond G Services, LLC.

IX. Announcements

X. Annual Meeting

- a) Board made motion to change annual meeting to Tuesday, December 12th at 7 PM. Contact Marsha to send the notice out to residents.

XI. Open Forum

Annual meeting nominations

After 3 requests, floor nominations was closed.

XII. Adjournment

Meeting was adjourned at 8:35 PM.

Michelle Quiroz

VWL HOA Secretary